

**Architectural Control Committee**

**Plans Submitted for Approval**

Mail to : Kare Condo Attn.: SH II Property Manager  
P.O. Box 1714  
Stow, Ohio 44224

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ S/L# \_\_\_\_\_

Give a brief description of the additions/changes requested.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTACH DETAILED PLANS FOLLOWING THE GUIDELINES BELOW:**

All plans for flowerbeds, planting of trees/shrubs, walkways, retainer walls, and borders must be submitted in writing to the Architectural Control Committee (ACC). This includes the types of trees/shrubs to be planted and the type of materials to be used in walkways, retainer walls and borders. The detailed plans for decks or other construction must also be submitted in writing and include the specifications of the proposed construction, installation, and materials to be used.

Please include a to scale drawing of your proposal with the proximity to your home. You may submit a copy or the landscapers plan, a copy of the plans your builder submits to the Building Department of the City of Macedonia or your own detailed plans. **You must have ACC approval before beginning the project. ACC approval does not replace the need for building permits from the City of Macedonia.**

Please remember that maintenance of these areas becomes your responsibility and the Summit Highlands II HOA is not responsible for damages to these items due to normal maintenance by landscapers on either your property or the common areas. Compliance is based upon the Declarations and Bylaws governing your community.

If not maintained, the area will be returned to its original condition at the homeowners expense.

ACC \_\_\_\_\_