

THE HAWKSMOOR ASSOCIATION

c/o



OWNER/OCCUPANT INFORMATION FORM

The Ohio State Condominium Laws, Statute 5312, states that, "Within thirty days after a unit owner obtains a condominium ownership interest" that this information be provided to the Association, and 5311.09(A)(3) states that, "Within thirty days after a change in any information that division (A)(2) of this section requires, a unit owner shall notify the association, through the board of directors, in writing of the change. When the board of directors requests, a unit owner shall verify or update the information."

OWNER NAME(S): _____

UNIT ADDRESS: _____

BILLING ADDRESS: _____
IF DIFFERENT THAN UNIT ADDRESS

HOME PHONE: _____ CELL: _____ WORK: _____

EMAIL ADDRESS: _____

OTHER OCCUPANT IN UNIT: _____ RELATIONSHIP: _____

OTHER OCCUPANT IN UNIT: _____ RELATIONSHIP: _____

OTHER OCCUPANT IN UNIT: _____ RELATIONSHIP: _____

The following information is required in order to more effectively protect the property and possessions of all of our homeowners. Although very important, this information is not required by state statute.

PET(S) 1) Dog: _____ Cat: _____ Type (Breed): _____ Color(s): _____

2) Dog: _____ Cat: _____ Type (Breed): _____ Color(s): _____

If none, check here.

VEHICLE 1) Make & Model _____ COLOR: _____ LICENSE # _____

2) Make & Model _____ COLOR: _____ LICENSE # _____

3) Make & Model _____ COLOR: _____ LICENSE # _____

4) Make & Model _____ COLOR: _____ LICENSE # _____

If none, check here.

EMERGENCY CONTACT NAME: _____ PHONE: _____
Must be able to provide access to your home for emergency entry

Please note that this form is to be completed in its entirety to prevent the Association from re-requesting the information. Providing partial or no information within the required 30 days of receipt may result in the Board taking any and all action within their means to elicit compliance of the request for information. Thank you in advance for your timely response.